

POSITION DESCRIPTION

POSITION NUMBER: 206.0

POSITION TITLE: Direct Care Trainer

INCUMBENT:

POSITION SUMMARY: Performs duties and tasks pertaining to the habilitation, growth, development, and general well-being of clients at Eagle Valley Children's Home.

SUPERVISOR: Shift Supervisor

SUPERVISES: Not Applicable

DUTIES AND RESPONSIBILITIES:

Demonstrate ability to perform continuous active treatment with the clients at Eagle Valley Children's Home as listed below:

1. Perform those assigned activities associated with both formal and informal programs.
2. Review and follow client's activity schedule.
3. Perform behavioral management programs followed by positive reinforcement with accurate documentation.
4. Accurately document the following: Progress notes when needed, seizure graph, flow chart, BM sheet, strategies and mealtime protocol.
5. Assist clients with performing activities of daily living, such as bathing, toothbrushing, dressing, handwashing (both formal and informal programs).
6. Assist clients in maintaining their living and sleeping areas.
7. Assure that clients are dressed appropriately for EVCH as well as any off-site location.
8. Maintain a positive and consistent pattern of interaction with clients.
9. Perform basic nursing skills such as: vitals (blood pressure, pulse, temperature and respiration); and weigh and measure clients.
10. Perform basic therapy skills such as: apply splints; perform range of motion; and position clients in proper body alignment (mats, crawlers, sidelyers).
11. Perform basic housekeeping duties such as: empty trash, sweep kitchen, wash off tables in kitchen, maintain the cleanliness of client's wheelchairs, change bed linen, do laundry as needed, and maintain an orderly work environment.
12. Serve on various committees as requested.
13. Participate in the capacity of client case manager or assistant as needed.

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DIRECT CARE TRAINER

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14. Participate in core team meetings and IDTs as needed.
15. Participate in on-going training offered by EVCH and attend any seminars as assigned.
16. Comply with and enforce facility safety procedures.
17. Comply with and enforce all facility administrative policies.
18. In accordance with the "team" philosophy of this facility, the person filling this position may occasionally be required to carry out or assist with other tasks in addition to the duties listed on this position description.

QUALIFICATIONS AND REQUIREMENTS:

1. High school graduate or equivalent required.
2. Must complete the Basic Concepts Training Program within 90 days of employment.
3. Ability to perform required responsibilities.
4. Physically able to perform required duties; ability to lift and carry 70 lbs., and ability to successfully pass lifting screening and training.
5. Must have valid driver's license and driving record acceptable to EVCH insurance carrier.
6. Must have no criminal convictions per NRS 449.

GRADE: 14

INCUMBENT

DATE